

MAIDSTONE MENCAP CHARITABLE TRUST LIMITED

Registered Charity No. 1009677 - Registered Company No. 2672192

MINUTES OF THE ANNUAL GENERAL MEETING

HELD AT COBTREE HALL (8:30pm, Monday 9th September 2020)

ATTENDEES – Sue Roughley, Liane Morris, Mark Smith, Hazel Callaghan, Lesley Rowbotham, Sally Collett (via zoom), Lynn Snedden and Tina Adams.

Apologies - Mary Rimmer, Guy Roughley, Teresa O'Brien, Carolyn Piper, and James Burrows.

1 OPENING REMARKS

Sue Roughley, Chair welcomed everyone to the re-scheduled AGM that had to be cancelled in March due to COVID 19 and lockdown.

2 APOLOGIES FOR ABSENCE

Helen Grant MP, Mary Rimmer, Guy Roughley, Teresa O'Brien, Carolyn Piper and James Burrows.

3 MINUTE FINANCIAL REPORTS

Minutes of the Annual General Meeting held on 25th March 2019 previously circulated to all members, were unanimously accepted as a true record and signed by Sue Roughley, Chair.

4 CHAIRMAN'S REPORT

Sue thanked Liane and her team of staff and volunteers for all their hard work and referred to her comments in the report.

5 FINANCIAL REPORTS

The accounts were previously provided by Nick Hume of Calcutt Matthews.

The adoption of Maidstone Mencap Charitable Trust Ltd accounts for 01/01/19– 31/12/19. Proposed by Mark Smith, Seconded by Lesley Rowbotham - carried unanimously.

Annual Subscription – It was proposed that the subscription should remain at £10. The Annual subscription was proposed by Lesley Rowbotham, Seconded by Mark Smith. This was agreed unanimously.

The Appointment of the Auditors to remain with Calcutt Matthews - Proposed by Mark Smith, seconded by Sue Roughley - carried.

6 FUND RAISING COMMITTEE

Mark said that the fund-raising team had had a successful year, despite the appalling weather at the 2019 Summer Fayre which led to the lowest income from this event in many years. Fortunately, the charity football match income and a donation of £2,500 made up for the shortfall. Due to COVID 19 restrictions there are no fund-raising events planned for the moment.

7 PLAYSCHOOL AND CLUBS REPORT

Liane advised that Playschool had a good year; the details were in the report and no questions were raised.

Junior Gateway – The details were in the report and no questions were raised.

Youth Club – The details were in the report and no questions were raised.

Hazel Callaghan (20th September 2020)

8 HOUSE COMMITTEE REPORT

Tina advised that the fire safety report and any issues raised from this were being addressed. The extractor fan for the men's toilet was still outstanding.

9 APPOINTMENTS OF PRESIDENT AND VICE PRESIDENTS

President - Helen Grant was nominated and was unanimously elected.

Proposed by Sally Collett and seconded by Mark Smith.

Helen Whately is standing down as Vice President. Discussions took place as to who could replace her, Sue will email para Olympic rugby player Steve Brown who lives in Swale and Hazel will email Helen Grant to see if she has any suggestions.

10 ELECTION OF DIRECTORS

It was proposed that all members of the Board should remain.

Proposed by Liane Morris and seconded by Tina Adams - unanimously agreed.

11 ANY OTHER BUSINESS

Next AGM will hopefully take place in March 2021