

MAIDSTONE MENCAP CHARITABLE TRUST LIMITED

Registered Charity No. 1009677 - Registered Company No. 2672192

MINUTES OF THE ANNUAL GENERAL MEETING

HELD AT COBTREE HALL (8pm, Monday 25th March 2019)

ATTENDEES: Andrew Wells, Sue Roughley, Liane Morris, Mark Smith, Hazel Callaghan, Mary Rimmer, Lesley Rowbotham, Sally Collett, Marlene Ive, Carolyn Piper, Tom Newman and Guy Roughley.

1 OPENING REMARKS

Andrew Wells our President welcomed everyone to the AGM; he thanked everyone for attending. He praised everyone for their hard work, especially Liane and her team. He advised that he was standing down this year and was pleased that Helen Grant would be replacing him as she is very involved with the Maidstone area.

2 APOLOGIES FOR ABSENCE

Helen Grant MP, Helen Whately MP, Tom Tugendhat MP, Margaret Leeds, Barry Leeds, Sarah Heath, Lynn Snedden, and James Burrows.

3 MINUTE FINANCIAL REPORTS

Minutes of the Annual General Meeting held on 26th March 2018 previously circulated to all members, were unanimously accepted as a true record and signed by Andrew Wells, President.

4 CHAIRMAN'S REPORT

Sue thanked Liane and her team of staff and volunteers for all their hard work. Sue advised that Alice Enfield was stepping down and also that Sarah Heath was leaving, both will be a massive loss and she thanked them both for their hard work. Sue also thanked Andrew Wells for his support over the last few years and said that we will miss him. She passed over a small gift to show our appreciation for his support.

5 FINANCIAL REPORTS

The accounts were provided by Nick Hume of Calcutt Matthews.

Nick advised that the income was up on last year and although there was a slight overspend due to repairs, the grants received and the investment in the facilities mean that the charity is in a strong position. He had no concerns as an auditor regarding the stewardship of the Charity and felt that there was a strong financial leadership. Also, the assets in the bank remain strong at £68,000.

The adoption of Maidstone Mencap Charitable Trust Ltd accounts for 01/01/18– 31/12/18 Proposed by Mark Smith, Seconded by Lesley Rowbotham - carried unanimously.

Annual Subscription – It was proposed that the subscription should remain at £10, although it was felt that the ongoing membership fee and benefits should be discussed by the Board before 1st January 2020; The Annual subscription was proposed by Guy Roughley, Seconded by Mark Smith. This was agreed unanimously.

The Appointment of the Auditors to remain with Calcutt Matthews - Proposed by Sue Roughley, seconded by Sally Collett - carried.

6 FUND RAISING COMMITTEE

Mark said that the fund-raising team had had a successful year and although the same events were provided, they still managed to raise over £10,000. Thanks to the Fund-Raising team and they look forward to another great year.

Hazel Callaghan (7th April 2019)

7 PLAYSCHOOL AND CLUBS REPORT

Liane advised that Playschool had a good year; the details were in the report and no questions were raised.

Junior Gateway – The details were in the report and no questions were raised.

Youth Club – The details were in the report and no questions were raised.

8 HOUSE COMMITTEE REPORT

Sue advised that the new children's toilets and changing places toilet look fantastic, only the hoist needs to be sited to complete the work. Thanks to the builders who worked really quickly with little disruption to the Hall.

9 APPOINTMENTS OF PRESIDENT AND VICE PRESIDENTS

President - Helen Grant was nominated and was unanimously elected.

Proposed by Sally Collett and seconded by Mary Rimmer.

Helen Whately and Tom Tugendghat are willing to stand for re-election as Vice President's. Proposed by Mark Smith, seconded by Carolyn Piper – carried unanimously.

10 ELECTION OF DIRECTORS

It was proposed that all members of the Board, except Alice Enfield, should remain.

Proposed by Tom Newman and seconded by Marlene Ive - unanimously agreed.

11 ANY OTHER BUSINESS

Tom queried why a Senior Gateway report had not been included in the AGM pack, Sue advised that as a separate charity, although historically it had been included, this was not legally correct and therefore it could not continue. She advised that this should not be seen as a reflection of the support that Senior Gateway provides and has always provided to MMCT which is gratefully appreciated, and Sue thanked Carolyn Piper for attending the monthly Board meetings and providing regular updates.