

MAIDSTONE MENCAP CHARITABLE TRUST LIMITED

Registered Charity No. 1009677 - Registered Company No. 2672192

MINUTES OF THE ANNUAL GENERAL MEETING

HELD AT COBTREE HALL (8pm, Monday 27th March 2017)

ATTENDEES: Andrew Wells, Sue Roughley, Lesley Rowbotham, Liane Morris, Tom Newman, Hazel Callaghan, Carolyn Piper, Alice Enfield.

1 OPENING REMARKS

Andrew Wells our President welcomed everyone to the AGM; he thanked everyone for attending. He thanked AT Palmer's for doing a great job on the building work. He mentioned that he had recently visited Playschool with High Sheriff Kathrin Smallwood and they had a very enjoyable time.

2 APOLOGIES FOR ABSENCE

Helen Grant MP, Helen Whately MP, Tom Tugendhat MP, Sally Collett, James Burrows, Mark Smith, Margaret Leeds, Barry Leeds, Nick Hume, Sarah Heath, and Shirley Saunders.

3 MINUTE FINANCIAL REPORTS

Minutes of the Annual General Meeting held on 21st March 2016 previously circulated to all members, were unanimously accepted as a true record and signed by Andrew Wells, President.

4 CHAIRMAN'S REPORT

Andrew referred everyone to the Chairman's report in the Annual report document and thanked all the members of the Board for their hard work throughout the last year. It has been a tough year and it will be going forward so there is continuing need to raise as much funding as possible and cut costs. The aim over the next year is to try to raise the profile of MMCT with new signage and a fundraising push with the Maidstone challenge.

5 FINANCIAL REPORTS

The accounts had been provided by Nick Hume of Calcutt Matthews and the layout was agreed at the March Board meeting he attended.

The adoption of Maidstone Mencap Charitable Trust Ltd accounts for 01/01/16– 31/12/16 Proposed by Sue Roughley, Seconded by Lesley Rowbotham - carried unanimously.

Annual Subscription – It was proposed that the subscription should remain at £10; The Annual subscription was proposed by Tom Newman, Seconded by Carolyn Piper. This was agreed unanimously.

The Appointment of the Auditors to remain with Calcutt Matthews - Proposed by Sue Roughley, seconded by Tom Newman - carried. It was suggested that Rosanna from Calcutt Matthews be asked to present the Accounts at the next AGM and that the completed accounts are provided prior to the day of the AGM. The cost of alternative Auditors should also be sought before the next AGM so there is a choice.

6 FUND RAISING COMMITTEE

Andrew thanked the fundraising committee for their hard work over the year and referred to the report for the annual activities.

7 PLAYSCHOOL – Liane Morris

They will be looking at the sustainability of Playschool in April to see how the government funding and changes in the community affect our service. There are 8 on the waiting list for September together with those that are staying on. There are also younger children as we can take from the age of 2 whereas other settings take from the age of 3.

Andrew thanked Liane for all her hard work

8 CLUBS REPORT (Juniors, & Youth Club) - Liane Morris

Juniors is going well with new children, helpers and management team.

Youth club – Susan O'Connor runs this and is doing fantastically with loads of great ideas in the Hall and outings which enable the young people to go out with their friends.

Both clubs have a great ethos.

9 Holiday Club – Liane Morris

This went well last year, see the report and this year's club is currently being organised.

10 SENIOR GATEWAY REPORT – Carolyn Piper

There is still not a leader but they have lots of outings and activities with member numbers the same. Tom Newman has returned to help.

11 HOUSE COMMITTEE REPORT

The excellent building works came in under budget and the Finance committee will be meeting to discuss reallocating funds towards the wet room.

12 APPOINTMENTS OF PRESIDENT AND VICE PRESIDENTS

President Andrew Wells agreed to stand and was unanimously re-elected.

Proposed by Sue Roughley and seconded by Lesley Rowbotham.

Pat Wilmshurst retired earlier in the year and we wish her well in the future. Helen Grant, Helen Whately and Tom Tugendghat are all willing to stand for re-election as Vice President's.

Proposed by Sue Roughley, seconded by Lesley Rowbotham – carried unanimously.

13 ELECTION OF DIRECTORS

It was proposed that all members of the Board should remain en bloc – Proposed by Andrew Wells and seconded by Tom Newman - unanimously agreed.

14 ANY OTHER BUSINESS

None.