

MAIDSTONE MENCAP CHARITABLE TRUST LIMITED

Registered Charity No. 1009677 - Registered Company No. 2672192

MINUTES OF THE ANNUAL GENERAL MEETING

HELD AT COBTREE HALL (8pm, Monday 30th March 2015)

ATTENDEES –Andrew Wells, Margaret Leeds, Carolyn Piper, Mark Smith, Liane Morris, Barry Leeds, Lesley Rowbotham, Marlene Ive, Jean Davis, Tom Newman, Hazel Callaghan, Marie Tomblin, James Burrows, Julie Hossack, Sue Roughley and Nick Hume.

1 OPENING REMARKS

Andrew Wells our President welcomed everyone to the AGM; he thanked everyone for attending.

2 APOLOGIES FOR ABSENCE

Helen Grant MP, Pat Wilmshurst, Alice Enfield, Mavis Springford, and Shirley Saunders.

3 MINUTE FINANCIAL REPORTS

Minutes of the Annual General Meeting held on 27th March 2014 previously circulated to all members, were unanimously accepted as a true record and signed by Andrew Wells, President.

4 CHAIRMAN'S REPORT

Andrew referred everyone to the Chairman's report in the Annual report document and thanked all the members of the Board for their hard work throughout the last year.

5 FINANCIAL REPORTS (Nick Hume, Calcutt Matthews)

Nick said that he was proud to have been associated with Maidstone Mencap for the last 25 years. He advised that there was no problem with the accounts and as the admin costs are minimal he felt it was a well-run charity.

Overall there is a deficit for the year but a bank balance of £180,000 which means it is stable. He advised the charity to spend some of the funds. He thanked the fund raising committee for their hard work as he felt they were a credit to the charity in raising so much every year.

A question was asked as to whether there was a minimum amount to be retained in the accounts. Nick advised that there should be enough to cover bills for 3 months. E.g. £30-£40,000.

Nick left and Andrew thanked him for attending.

The adoption of Maidstone Mencap Charitable Trust Ltd accounts for 01/01/14– 31/12/14 Proposed by Barry Leeds, Seconded by James Burrows - carried unanimously.

Annual Subscription – It was proposed that the subscription should remain at £10; The Annual subscription was proposed by Hazel Callaghan, Seconded by Mark Smith. This was agreed unanimously.

The Appointment of the Auditors to remain with Calcutt Matthews - Proposed by Andrew Wells, seconded by Margaret Leeds - carried.

6 FUND RAISING COMMITTEE – Mark Smith

It has been another busy year as fund raising is vital to continue with the services. There are 12 members on the committee but no Chairman. Thanks for all the donations and the support of the Mayor, the virgin money giving site has also been very useful. Events were well attended however; the Christmas Concert had to be cancelled due to poor sales. We look forward to welcoming everyone at the 2015 fund raising events.

7 PLAYSCHOOL – Liane Morris, Playschool Manager

It has been another good year for Playschool and the 2 year old and 3 year old funding is helping. There is still a demand but with other facilities opening there is a need to look at the sustainability. Liane summarised the points made in her AGM report and stated that she was looking forward to a new year and welcoming new children to Playschool. Margaret said well done to all the helpers.

8 SENIOR GATEWAY REPORT – Carolyn Piper

Carolyn Piper advised that there is not a leader to organise activities. There are 50 – 60 members every week and there were all the usual events this year. There is a great reliance on the minibus drivers who bring in 20-30 people each week and she thanked them for all their help. They have also enjoyed the outings that have taken place over the year.

9 JUNIOR GATEWAY REPORT – Marie Tomblin

Marie advised referred everyone to her report but reiterated that the changes this year had been the split into two age groups, rather than one, which took some getting used to for parents. There have been staff changes as Sarah Murphy left and Marie started in April. The Youth club has also been set up and runs once a month for 16-25 year olds.

10 HOLIDAY CLUB REPORT – Marie Tomblin

This was another successful year and the children had a great time. 336 sessions were provided and Marie thanked the helpers for their amazing effort. There were the normal activities and the volunteers and staff provided fantastic care for the children.

11 HOUSE COMMITTEE REPORT

The roof and building will be the main projects going forward which will require a substantial amount of funds. We are hoping to be able to get some grants to assist with this project.

12 APPOINTMENTS OF PRESIDENT AND VICE PRESIDENTS

President Andrew Wells agreed to stand and was unanimously re-elected.
Proposed by Hazel Callaghan and seconded by Margaret Leeds.

Secretary advised that Sir John Stanley MP is standing down however; Helen Grant and Pat Wilmshurst are both willing to stand for re-election as Vice President's.

Proposed by Andrew Wells, seconded by Julie Hossack – carried unanimously.

Once the general election is over we will look to the new MP's or ex Mayor's for Vice President's.

13 ELECTION OF DIRECTORS

There were no nominations for Directors and Margaret is standing down as Vice Chairman. There were no nominations for Chairman or Vice Chairman but it was proposed that the remaining members of the Board should remain en bloc – Proposed by Andrew Wells and seconded by Tom Newman - unanimously agreed.

14 ANY OTHER BUSINESS

Margaret Leeds was presented with flowers and a memory book to thank her for her hard work, commitment and dedication to Maidstone Mencap over the last 23 years. Margaret thanked everyone and said that it had been a pleasure and provided her with a great sense of satisfaction and enjoyment.